

The Orchard Practice – private work fees, requests and consent

Letter To Whom It May Concern	£18.00
Forms for completion (no exam)	£40.00
Full copy of medical records	FREE
Computerised medical records	FREE
OFSTED health declaration form	£91.00
Medical examination and completion of form (30 mins)* (E.g. Taxi Medical/HGV Medical)	£140.00
Medical report (no exam) (E.g. life insurance – normally requested directly by insurer)	£60.00

Please note that all payment is due in advance.

Fees updated 25th May 2018

Prices are in accordance with BMA national guidelines. For more information about why GPs charge fees please see: <https://www.bma.org.uk/advice/employment/fees/why-gps-charge-fees>

Date: _____

Full name: _____

Date of birth: _____

I would like to request: _____

I have discussed this with a GP: YES/NO (If yes, please specify GP) _____

I am enclosing a form with this request: YES/NO

Signed: _____

Please be aware that requests of this nature can take up to 21 days to complete.

FOR OFFICE USE ONLY

Has patient paid: YES/NO Amount paid: £

Please log on emis that payment has been received and amount

Logged 9EW on EMIS: YES/NO

Please log this under the problem heading 'Administration'

*Please give patient 'medical exam – info for patients' sheet if medical exam is booked.

Pass request to the Secretarial Team.

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If the form or paperwork you require is not listed above, please ask to speak to a member of the secretarial team.

Passport forms or photocards for driving licence

Our GPs are not able to sign photographs confirming identity. Please see the link below for a list of other options:

<https://www.gov.uk/countersigning-passport-applications/accepted-occupations-for-countersignatories>

Confirmation of address

The practice is not able to provide letters to confirm your address as we do not ask for proof of address at the time you register. We are able to provide a letter stating the date you registered with us and the address you have given us.

Certificates of fitness

Please note that the practice is not able to complete certificates asking for confirmation that a patient can take part in a strenuous or hazardous exercise, or take part in a sporting event. This is because our doctors do not have qualifications in sports medicine and therefore are not accredited to do so.

We are able to provide you with a copy of your computer records free of charge which you can take to a specialist sports medical provider.

Below are some suggestions of where you may be able to go for the form to be completed:

Sports Specialist at Pure Sports Medical in Raynes Park.

Contact details: 020 7118 0184 info@puresportsmed.com

The Groves Private GP Group 171 Clarence Avenue, New Malden, KT3 3TX

Contact details: 020 8336 6550 reception@thegroves.co.uk